



**BARRY J. AMARAL**

Register

Commonwealth of Massachusetts  
**BRISTOL COUNTY REGISTRY OF DEEDS**

NORTHERN DISTRICT  
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March 22, 2022

Information Technology Division  
One Ashburton Place -Room 804  
Boston, MA 02108

**RE: GL. C. 29, §2KKK(a) Request Funds March 22, 2022**

Pursuant to the provisions of section 4 of chapter 4 of the Acts of 2003, as codified at GL. C.29, §2KKK(a), I hereby submit this request for Bristol County Registry of Deeds, Northern District. In addition to this letter, I have enclosed a detailed account of this request.

This request provides the funding to continue work on our next phase of our technology improvement, archive restoration project, and coordination of the newer technology (scanned images) with our obsolete indices (printed books). This request also provides funding for our improved County and Municipal recording processes (e recording), fully integrated Web Functionality, provides funding for part time employees, and the replacement of outdated technical equipment. Finally this request will provide the necessary funding for our branch office in Attleboro which serves as our primary disaster recovery site and the only physical access to the Registry of Deeds for handicapped persons.

Given the unique difficulties that emanate from our operations at the registry building, this back-up location is essential.

In total, the request is in the amount of **\$621,650**. As of February 28, 2022, the Bristol County Registry of Deeds has accumulated the sum of **\$750,082** in unencumbered and undedicated technology funds. As such, the funding of this request will still leave a balance of **\$128,432.00** in unencumbered technology funds.

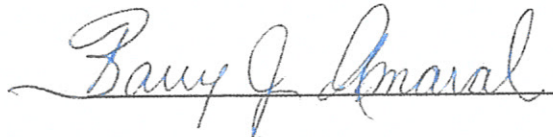
The provisions of the County Technology Fund, as codified at GL c.29, §2KKK(a) anticipated expenditures related to real property. The statutory language says that a technology plan "shall include, but not be limited to, the cost and description of all intangible,

personal and real property to be purchased or services to be received for the automation, modernization, operation and technological improvements."

Taken together, these requests all further the intent of the legislature to assist the registry with the automation, modernization, operation and technological improvements. All requests aim to result in a capital investment that will save money, time and effort in the long run. More importantly, these improvements expand our ability to deliver valuable services to our customers.

I look forward to discussing this request with you.

Respectfully submitted,

A handwritten signature in blue ink that reads "Barry J. Amaral". The signature is written in a cursive style with a horizontal line underneath the name.

Barry J. Amaral  
Register

BJA/omc  
Enclosures 3



**Attleboro Branch and Disaster Recovery Site**  
**Funding Request**

1. Attleboro Lease Rental:
  - a. The Registry requests \$45,000.00 for lease rental of the Attleboro Branch Office and Disaster Recovery Site for FY 2023.
2. Equipment:
  - a. The Registry requests \$50,000 for computer equipment and technical infrastructure that is required to operate the Attleboro Branch Office and Disaster Recovery Site.
3. Voice and Data Service:
  - a. The Registry requests \$8,200.00 for internet access and voice service.
4. Attleboro Disaster Site Maintenance:
  - a. The Registry requests \$12,000.00 to be used for the operation and up-keep of the Attleboro Branch and Disaster Recovery Site.

The provisions of the County Technology Fund, as codified at GL c. 29, §2KKK(a) anticipate expenditures related to real property. The statutory language says that a technology plan "shall include, but not be limited to, the cost and description of all intangible, personal and real property to be purchased or services to be received for the automation, modernization, operation and technological improvements."

Given the unique difficulties that emanate from our operations at the present registry building, this back-up location is essential.

**Attleboro Branch Office and Disaster Recovery Site**

Lease Rental	\$45,000.00
Equipment	\$50,000.00
Comcast Data Service	\$ 8,200.00
Up-Keep of Recovery Site	\$12,000.00
<b>Total</b>	<b>\$115,200.00</b>

### Hardware/Software Request FY2023

#### Web Functionality

The registry website is a dynamic tool that provides great value to registry consumers: the public, municipalities, the business community. The site has three main components that assist in the streamlining and modernization of registry operations.

The website has three components as follows: Document Query Tool; Consumer Portal; and GIS site. The website changes the way the registry delivers services and provides great benefits and resources to all parts of the registry district community.

#### Hardware/System Software Additions

20/20 Perfect Vision Application System; maintenance and annual licensing; periodic software release; program updates and mandates.

#### Web, Hardware, Software, Microfilming, Services

Web Maintenance & Upgrades	=	\$22,000.00
Software Licenses, Storage & Supplies	=	\$59,900.00
Hardware, Microfilming, Training	=	\$110,200.00
Services – Indexing and Transcription	=	\$170,000.00
Total		<hr/> \$362,100.00

**Part-Time Employee Request**  
**For FY2023**

The Bristol County Registry of Deeds, Northern District has hired part-time employees to assist with a number of tasks outside of the "regular" work flow. This registry does not believe that the technology funds are an appropriate funding stream to use full-time employees or for the normal, day-to-day, operation of the registry. Therefore, since the inception of our technology implementation project, the tasks assigned to the part-time employees included but were not limited to:

1. Scanning of images for both registered land and recorded land;
2. Assist with the operation of the Attleboro branch & Disaster Recovery Site
3. Preparing the older registered land documents for scanning;
4. Continuing with the electronic back-indexing of all of our documents.

The request covers salary, Medicare for all of Fiscal Year 2023.

This request does not modify any of the existing components of our technology project.

**Fiscal Year 2023**

Salaries	\$144,350.00
<b>Total Request</b>	<b><u>\$144,350.00</u></b>